



NEVADA STATE CONTRACTORS BOARD

Online Renewal Site Registration Instructions

If you have an existing online account but you are unable to log in because you can't remember your login information or the person who created the account is no longer available, select the *Online Account Deletion Request Form* link. This will enable us to delete the existing account so you can create a new one. Follow the instructions on the form.

Login

If you have not previously registered on the online system, click the "Create Account" link. If you already have an account enter your email address and password below.

If you do not recall your password, select "Forgot password" to reset it.

If you are unable to Login for any other reason and need to re-register, download the [Online Account Deletion Request Form](#) and follow the instructions on the form.

[Create Account](#) [Forgot password?](#)

Email Address: *

Password: *

*Indicates a Required field.

To create a new online account:

Select "Create Account" to get started.

Login

If you have not previously registered on the online system, click the "Create Account" link. If you already have an account enter your email address and password below.

If you do not recall your password, select "Forgot password" to reset it.

If you are unable to Login for any other reason and need to re-register, download the [Online Account Deletion Request Form](#) and follow the instructions on the form.

[Create Account](#) [Forgot password?](#)

Email Address: *

Password: *

*Indicates a Required field.

Select Yes if the entity you want to register is currently licensed or has submitted a license application in the past.

Select No if the entity has never submitted an application before.

Business Search

Are you currently licensed or have you previously submitted an application for a Contractors License?

No
Yes

If you selected Yes, you need to search for your existing record.

In the Business Search screen, enter your License Number (with preceding zeros)

OR

Enter your Nevada Business ID provided to you from the Nevada Secretary of State.

Business Search

Are you currently licensed or have you previously submitted an application for a Contractors License?

To locate your existing business, please enter your License Number or Nevada Business ID and the Online Registration ID number provided to you from our office, and click the Search button.

License Number (Including preceding zeros):

Nevada Business ID:
(NV Business ID is generated by the NV Secretary of State's office)

* Indicates required field.

****Please note, if you do not have a NV Business ID, you will need to obtain one from the Nevada Secretary of State's office first before you can complete this registration.**

Select Search

Verify the license listed in the Search Results section is correct.

Then select Next.

Business Search

Are you currently licensed or have you previously submitted an application for a Contractors License? Yes No

To locate your existing business, please enter your License Number or Nevada Business ID and the Online Registration ID number provided to you from our office, and click the Search button.

License Number (Including preceding zeros):

Nevada Business ID: (NV Business ID is generated by the NV Secretary of State's office)

* Indicates required field.

Search Results

Name	DBA Name	License Number	Nevada Business ID	License Status	Email Address
CONSTRUCTION CORP		0012345	NV19901234567	Active	ADMIN@CONSTRUCTIONCORP.COM

If this is the business you are searching for, click the Next button. If it is not try another search or click the Back button.

Enter the requested information.

Don't know your Online Registration ID?

Then select "Save" to create your account.

Create An Account For Your Existing Business

Please fill in the following information to create your online account.

Name	DBA Name	License Number	Nevada Business ID	State of Origin	License Status	Email Address
CONSTRUCTION CORP		0012345	NV19901234567	NV	Active	

* Online Registration ID:

If you previously registered your business online and do not know your Online Registration ID, [Click Here](#) to have it emailed to the email address on your record or you can find the number printed on your last license renewal form.

A valid email address is necessary for access to your account.

* Email:

* Confirm Email:

The password must be at least 8 characters long and contain one of each of the following:

- one upper case character,
- one lower case character,
- one number,
- and one unique character (ex. *, #, !).

* Password:

* Confirm Password:

Select three security questions and enter the answers. If you forget your password, you will be required to answer one of these questions to have it emailed to you.

* Security Question #1	* Security Answer #1
<input type="text"/>	<input type="text"/>
* Security Question #2	* Security Answer #2
<input type="text"/>	<input type="text"/>
* Security Question #3	* Security Answer #3
<input type="text"/>	<input type="text"/>

* Indicates a required field.

Click Back to exit or cancel. By clicking Back your information will not be saved.

Click Save to be directed back to the Login Page.

If you selected **No** to the Business Search question, fill in the information as requested to create an account for a new business.

Be sure to enter the Legal Business Name exactly how it is listed with the Nevada Secretary of State's office.

***Please note, if you do not have a NV Business ID, you will need to obtain one from the Nevada Secretary of State's office first before you can complete this registration.*

Then select "Save" to create your account.

When finished, you will be taken back to the Login screen.

This time, enter the Email Address and Password you created and select Login.

Create a New Business Account

Please fill in the following information to create your online business account.

Legal Business Name:

Nevada Business ID: N V

Confirm Nevada Business ID: N V

Business Type:

State of Origin:

A valid email address is necessary for access to your account.

Email:

Confirm Email:

The password must be at least 8 characters long and contain one of each of the following:

- One upper case character,
- One lower case character,
- One number, and
- One unique character (ex. *, #, !).

Password:

Confirm Password:

Select three security questions and enter the answers. Answers are case sensitive. If you forget your password, you will be required to answer one of these questions to have it emailed to you.

Security Question 1: Security Answer:

Security Question 2: Security Answer:

Security Question 3: Security Answer:

* Indicates a required field.

Click Back to exit or cancel. By clicking Back your information will not be saved.
Click Save to create your account and be directed back to the Login Page.

neveda™
Nevada State Contractors Board
Measure up...use licensed contractors.

Login

If you have not previously registered on the online system, click the "Create Account" link. If you already have an account enter your email address and password below.

[Create Account](#) [Forgot password?](#)

Email Address:*

Password:*

* Indicates a Required field.

When you login, you will be taken to your Dashboard page.

Here you can:

- Update your address
- Renew your license
- Apply for new contractor's license
- Order Pocket Cards

All licenses that share the same Online Registration ID will appear on your Dashboard page.

If you have other licenses that do not appear here, you will need to create a new account using the Online Registration ID printed on the renewal for the other licenses.

Dashboard

Welcome to the Nevada State Contractors Board Online Services Dashboard. You can use this page to apply for a new contractor's license and manage existing licenses. Simply click on a link below to complete the desired service.

Renew a License – click on "Renew" link next to the license to be renewed
Order Pocket Cards – click on any "Order Pocket Card(s)" link
To apply for a new License – click on the "[Create New Contractors License Application](#)" link
To continue an application already started - click on the "Continue Existing Contractors License Application" link

<p>Name: CONSTRUCTION CORP Business Mailing Address: Update Business Mailing Address 555 SOUTH MAIN STREET ANYWHERE, NV 55555 (555) 555-5555</p>	<p>Business Physical Address: Update Business Physical Address 555 SOUTH MAIN STREET ANYWHERE, NV 55555 (555) 555-5555 WALL05@NSCB.STATE.NV.US</p>
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License Information
Contractor's License: 0012345 [Renew License](#)
Qualified Individual: JOHN DOE, JR, CMS and Trade
Classifications: B-2 Residential and Small Commercial
Status: Active
Status Date: 03/24/2023 [Order Pocket Card\(s\)](#)
Expiration Date: 03/31/2023

Application Information [Create New Contractors License Application](#)

Contractor's License Application: 1031398
Primary Classification: Primary Classification B - General Building
Status: Issued
Date Received: 03/24/2023
Status Date: 03/24/2023
Licensing Analyst Assigned:

Contractor's License Application: 1031399
Primary Classification: Primary Classification C-2 Electrical
Status: Pending
Date Received: 03/24/2023
Status Date: 03/24/2023
Licensing Analyst Assigned: Jane Smith

[Logout](#)

If you have any questions or need assistance, please contact a representative of the Board.

Southern Nevada (702) 486-1100
Northern Nevada (775) 688-1141